



Champaign County Hazard Mitigation Plan Planning Team

1 **Date:** May 7, 2009
 2 **Time:** 10:30 a.m.
 3 **Place:** Regional Planning Commission
 4 J. Dimit Meeting Room
 5 1776 East Washington Street
 6 Urbana, IL 61802
 7

8 **Members Present:** Bill Keller (Chair), Bonita Burgess, Steve Clarkson, Dan Culkin, John Dwyer, Tony
 9 Foster, James Haake, Jeremy Leevey, Rob Kowalski, Bob Mahrt, Robert Myers,
 10 Todd Short
 11

12 **Members Absent:** John Barker

13 **Others:**

14 **CCRPC Staff:** Susan Monte, Beth Brunk

MINUTES

17 **1. Call to Order and Roll Call**

18 Mr. Keller called the meeting to order at 10:36 a.m. Roll was taken by written record and a quorum
 19 was declared present.
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21 **2. Approval of Agenda**

22 **There being no changes or additions, Mr. Foster made the motion to approve the agenda as**
 23 **distributed. Mr. Dwyer seconded. Upon vote, the motion carried unanimously.**
 24

25 **3. Approval of Minutes–**

26 **A. April 2, 2009**

27 **There being no changes or additions, Mr. Foster made the motion to approve the minutes as**
 28 **distributed. Mr. Culkin seconded the motion. Upon vote, the motion carried unanimously.**
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30 **4. Project Status**

31 Revision Schedule

32 Ms. Monte explained that the review draft of Hazard Mitigation Plan (HMP) has been circulated to
 33 the Planning Team members, the Advisory Group members, Illinois Emergency Management Agency
 34 (IEWA), Illinois Department of Natural Resources (IDNR) and RPC staff for comments to be
 35 included in the final draft. Ms. Monte anticipates a final draft to be ready at the end of May so would
 36 like any comments or revisions to her by 5/15/09. Various members delineated their corrections to
 37 Ms. Monte.
 38

39 **4. New Business**

40 **A. Public Meeting Date**

41 A public meeting is scheduled for Monday, June 8, 2009 at 6:00 p.m. in the Lyle Shields Conference
 42 Room at Brookens Center in Urbana.
 43
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 45

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2 ***B. Review of HMP Draft***

3 Chapter 6 – Mitigation Goals

4 Mr. Myers expressed his concern about the language used for the Mitigation Strategy on pages 6-1
5 and 6-2. He wanted to make sure that this plan is embraced as the respective community's plan and
6 not over-emphasize the Planning Team's role. Ms. Monte explained that FEMA has strict guidelines
7 regarding documenting the process used to identify hazard mitigation planning goals, and that is why
8 this section regarding how the goals and objectives were identified is included. Mr. Mahrt felt that by
9 adopting the Hazard Mitigation document at the jurisdictional level, it will become each
10 City/Village's plan.

11
12 Changes to the plan per FEMA Guidelines

13 Ms. Monte noted two adjustments in the plan based on the July 2008 FEMA guidance sheet. First,
14 since the University of Illinois and Parkland College have participated in the development process of
15 the HMP, they are not required to seek its approval from their respective Board of Trustees.
16 Secondly, all municipalities must include one mitigation action to implement or comply with the
17 National Flood Insurance Program (NFIP). This does not apply to universities and colleges because
18 they are located in municipalities which that already have to comply with the NFIP.

19
20 Ms. Monte added that she is checking with IEMA to see if a problem exists with some overlap
21 between mitigation actions and emergency response actions. To conform to FEMA requirements,
22 Ms. Monte modified the goals and objectives to be more detailed. Mr. Keller and Mr. Dwyer have
23 signed off on the changes as being consistent with what has already been discussed.

24
25 Mitigation Actions

26 By having a FEMA-approved HMP in place, Champaign County will be well-positioned to apply for
27 and receive potential grant money prior to the actual occurrence of a natural hazard occurrence, or
28 following a natural hazard occurrence. Ms. Monte proposed expanding the funding sources in the
29 Mitigation Action Table (Chapter 6) from 100% local funding to include a combination of local,
30 State, Federal or grant possibilities, if applicable. The members agreed to that change.

31
32 Ms. Monte also asked the agencies to verify the suggested timetables listed in the Mitigation Action
33 Table. Since the plan is updated every five years, the suggested timetable should not exceed that
34 limit.

35
36 Ms. Monte will meet with the smaller jurisdictions to discuss their proposed two or three mitigation
37 actions. They will have the flexibility to modify the actions to fit their needs but still remain
38 consistent with the original intent of the action. An example of a modification may be increasing
39 public awareness through the development of a website, instead of purchasing NOAA radios for its
40 citizens.

41
42 Future Outreach

43 Mr. Myers suggested that the Planning Team members select one or two action items to do
44 collectively as a group. One idea was to distribute NOAA radios and buy them in bulk quantity for
45 a cost savings. Another idea was to promote the Champaign County Emergency Preparedness
46 Website which alerts people for emergencies via a text message on their cell phone. Since the HMP
47 implementation is a starting point, the future annual meetings may be the time to address a unified
48 group effort.

49
50 Mr. Myers also advocated using historical photographs of local disasters to visually instruct the public
51 on the damage can really occur.

1 Final Draft

2 Ms. Monte reiterated that the technical review period for the current draft is until May 15th. Based on
3 the comments and corrections, a “final” draft will be created at the end of May for the members. This
4 copy will be sent to IEMA for their approval. Mr. Keller anticipated a 30 - 60 day delay to receive
5 word on the approval from IEMA once they receive the document. When the endorsement from
6 IEMA is finalized, the HMP will be ready to be presented to the agency’s respective councils/boards
7 for adoption.
8

9 **7. Public Participation - None**

10 **8. Other Business - None**

11 **9. Adjournment**

12
13 **Mr. Foster made a motion to adjourn. Mr. Haake seconded the motion. Upon vote, the motion**
14 **carried unanimously.** There being no further business, Mr. Keller adjourned the meeting at 11:14
15 a.m.
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